

# Minutes of the Meeting of

Morin Heights Elementary School Governing Board

Held November 14th 2022 at 6:30pm via zoom

**Meeting Attended by:** Ryan Whitehouse (Interim Principal), Jason Stewart, Kelly Fahey, Jaime Dubman, Mitchell Jones, Will Fyles, Trish Canty, Alexandre Dumain, Elaine McDonald and Tanya Conklin.

**Absent with Regrets:** Brent Mair, Joelle Lapare, Olivia Ganea, Karianne Dicaire and Tara Carter.

Meeting brought to order by Jason Stewart at 6:32pm.

## 1 Call to Order

## 2 Land acknowledgement

## 3 Adoption of Agenda

Approved by Mitchell Jones and seconded by Kelly Fahey. All in favor, motion carried.  
*RES GB-20221114-3.0*

## 4 Business Arising

### 4.1 School administration

- Ryan Whitehouse is standing interim principal, however he remains to be staff assistant.

### 4.2 Cafeteria

- Students have completed the Our School Survey, and there were a lot of comments about the cafeteria.
- It is proposed that before accepting the contract for the cafeteria next year, to look over the current contract.
- To be tabled to another date.

### 4.3 Winter Activities Program Update

- The WAP entails the entire school taking part in a variety of activities.
- Families would sign their child(ren) up for one activity over the course of 4 weeks.
- There was some difficulty securing the last 2 days at Le Sommet Morin-Heights to do downhill skiing and snowboarding.
- Teachers have also signed up for various activities.
  - Alpine skiers and snowboarders will range from grades K-6 and Sara-Kelly Shepard and Karianne Dicaire will be the teachers responsible. The cost for this activity will range between 145\$ and 185\$.
  - Skaters will range from grades Pre K-4 and Will Fyles will be the teacher responsible. The cost for this activity will be 60\$.

- Winter Survival will range from grades 5-6 and Patrick Lavadiere will be the teacher responsible. The cost for this activity will be 120\$ (including the overnight trip to Arundel).
- Cross-country skiers will range from grades 3-6 and Kelly Fahey will be the teacher responsible. The cost for this activity will be 40\$.
- Snowshoeing will range from grades 2-6 and Chantal Cook will be the teacher responsible. The cost for this activity will be 40\$.
- These activities will take place between 11:30am and 2:50 pm on Fridays.
  - The extra 2 days there is a possibility of having a day of tubing and perhaps a carnival, however these events are still up for discussion and will have a cost.

Approved by Jaime Dubman and seconded by Elaine McDonald. All in favor, motion carried. *RES GB-20221114-4.3*

#### **4.4 Education Project**

This will continue to be a standing point of the agenda.

#### **4.5 ABAV**

- The committee has met twice already.
- They will be ready to give the information in time for our December meeting.

### **5 Approval of Minutes**

#### **5.1 Annual General Assembly Minutes**

#### **5.2 September 19th 2022 meeting minutes**

- Few corrections needed to be made.

Approved by Kelly Fahey and seconded by Tanya Conklin. All in favor, motion carried.

*RES GB-20221114-5.2*

#### **5.3 October 24th Meeting Minutes**

Tabled to the following meeting.

### **6 Q and A**

No questions submitted.

### **7 New Business**

#### **7.1 Field trips**

Tabled, nothing to discuss.

#### **7.2 In-school activities**

- On November 28th a former employee of the Canadian Space Agency will be coming in to do a presentation for the cycle 1 students
- This activity will range between recess and lunch, this was approved by Teacher Council.
- The cost is 350\$ however our budget will cover it and there will be no cost to the students.

Unanimous consent. Motion carried. *RES GB-20221114-7.2*

#### **7.3 Consultation of Deeds of Establishment**

Unanimous consent, motion carried. *RES GB-20221114-7.3*

#### **7.4 3-year plan**

- The 3-year plan contains information regarding the following topics: Level of instruction, projected capacity and projected enrollment, Use of premises including use of soccer field, afterschool rent of gym facilities, etc.
- We are currently looking at reducing the fee in which we are charged for buses for field trips.
- We have been receiving interest in our gym facilities being rented.
- There were some concerns about not having enough parking spaces for staff due to the bus drivers taking up those places.

## **8 Reports**

### **8.1 Principal**

- Ms Bond has taken a medical leave and the time frame is undetermined.
- The Halloween activities went really well and it was fun for all.
- The Laurentian Schools have formed a group and are planning different sporting events.
  - Mr Phil has been hired to organize these competitions.
  - The first one took place on Friday November 18th at LRHS (Laurentian Regional High School) and it was an indoor Soccer competition.
  - These events are done for the cycle 3 students and they are all day events.
  - Next there will be a Basketball tournament also at LRHS.
- IEP (Individualized Education Programs) meetings will be taking place Thursday and Friday the week on November 14th and Monday and Tuesday the following week via zoom, to go over with parents the details of the IEP.
  - There are about 40 students who have IEPs.
- November 24th will be Parent Teacher interviews.
  - A notice will be going out to parents this week.
  - They will take place from 4pm to 7pm.
  - It will be first come first serve.
- There have been some concerns about have a Pedological day on November 11th this year.

### **8.2 Chair**

- Thanks to GB for understanding the late agenda and documents notice.
- Point about in person meetings, to be followed up as needed.

### **8.3 Parent Committee**

- Nothing to report.

### **8.4 Daycare**

- Nothing to report

### **8.5 Teachers**

- There are many kids absent due to illnesses.
- Teachers are currently working on reports for their children since the IEP meetings are coming up.
- We have had the Remembrance Day observance hosted by the Leadership students in Grade 6.

- Halloween was a great day for the students to show off their skills.
- A book Fair is approaching and students are excited.
- There is a lack of computers in the school.

#### **8.6 PPO**

- There has only been 1 meeting so far.
- They are hoping to have a meeting to discuss the whole year and specifically Christmas.
- Points about creating a list of activities and events in which IGA would provide platters of food.

To be followed up at the next meetings.

### **9 Varia**

#### **9.1 Parc-Ecole**

To be discussed at a later date.

### **10 Correspondence**

Nothing to add.

### **11 Confirm date and time of next GB meeting**

*Monday December 12th at 6:30pm via zoom.*

### **12 Meeting Adjournment**

Approved by Elaine McDonald and seconded by Will Fyles. All in favor, motion carried.  
*RES GB-20221114-12.0*

Jason Stewart called to adjourn the meeting at 7:54 pm.

Meeting Adjourned.

Ratified on December 12, 2022 - Resolution # *GB20221212 - 5.2*

Chairperson \_\_\_\_\_

Principal \_\_\_\_\_